

Notice of Meeting

Audit & Governance Committee



SURREY
COUNTY COUNCIL

Date & time
Thursday, 24 May
2018
at 12.30 pm

Place
Members Conference
Room, County Hall,
Kingston upon
Thames, Surrey KT1
2DN

Contact
Joss Butler
Room 122, County Hall
Tel 020 8541 9702

joss.butler@surreycc.gov.uk

Chief Executive
Joanna Killian



We're on Twitter:
[@SCCdemocracy](https://twitter.com/SCCdemocracy)

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email joss.butler@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Joss Butler on 020 8541 9702.

Members

Membership of the Committee will be confirmed following the County Council AGM on 22 May 2018.

Ex Officio:

Leader of the Council
Deputy Leader of the Council
Chairman of the Council
Vice-Chairman of the Council

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING - 12 APRIL 2018

(Pages 1
- 8)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or

- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest

- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)

- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*18 May 2018*)
2. The deadline for public questions is seven days before the meeting (*17 May 2018*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RECOMMENDATIONS TRACKER

(Pages 9
- 14)

To review the Committee's recommendations tracker.

6 ANNUAL RISK MANAGEMENT REPORT

(Pages
15 - 32)

This annual risk management report enables the Committee to meet its responsibilities for monitoring the development and operation of the Council's risk management arrangements. It also presents the latest Leadership risk register.

- 7 2017/18 DRAFT ANNUAL GOVERNANCE STATEMENT** (Pages 33 - 42)
- This report presents the draft Annual Governance Statement, which summarises the Council's governance arrangements for the financial year ending 31 March 2018.
- 8 GOVERNANCE STRATEGY AND CODE OF CORPORATE GOVERNANCE** (Pages 43 - 62)
- This report provides the Committee with an update on the changes made to the Council's Governance Strategy and Code of Corporate Governance.
- 9 2017/18 TREASURY MANAGEMENT OUTTURN REPORT** (Pages 63 - 76)
- This report summarises the Council's treasury management activities during 2017/18, as required to ensure compliance with the Chartered Institute of Public Finance and Accountancy's *Treasury Management in the Public Services: Code of Practice* (the CIPFA Code) which requires the Authority to approve a treasury management annual report after the end of each financial year.
- 10 DATE OF NEXT MEETING**
- The next meeting of Audit & Governance Committee will be on 26 July 2018.

Joanna Killian
Chief Executive
Published: 16 May 2018

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation